

Recommended Book List 2022

Grade XII (Management)

S N	Subject	Code	Course Books	Reference Books
1	Compulsory English	Eng. 004	Government of Nepal, Ministry of Education, Science and Technology, Curriculum Development Center Janak Education Material Center Limited	1. Dictionaries: (<i>any one</i>) <ul style="list-style-type: none"> Cambridge International Dictionary of English. Cambridge: CUP. Oxford Advanced Learner's Dictionary. Latest Edition. Oxford: OUP. 2. Swan, M. <i>Basic English Usage</i> . Oxford: OUP.
2	अनिवार्य नेपाली	Nep. 002	नेपाल सरकार, शिक्षा, विज्ञान तथा प्रविधि मन्त्रालय, पाठ्यक्रम विकास केन्द्र जनक शिक्षा सामग्री केन्द्र लिमिटेड	१. रचनात्मक नेपाली व्याकरण, सम्भना प्रकाशन २. एक चिहान (उपन्यास), साभा प्रकाशन
3	सामाजिक अध्ययन तथा जीवनोपयोगी शिक्षा	Sol. 006	नेपाल सरकार, शिक्षा, विज्ञान तथा प्रविधि मन्त्रालय, पाठ्यक्रम विकास केन्द्र जनक शिक्षा सामग्री केन्द्र लिमिटेड	सामाजिक अध्ययन तथा जीवनोपयोगी शिक्षा, Asmita Publication
4	Accounting	Acc. 104	<i>Principles of Accounting</i> , Asmita Publication	<i>Principles of Accounting</i> , Bench Mark Publication
5	Economics	Eco. 304	<i>Principles of Economics</i> , Buddha Publication	<i>Principles of Economics</i> , Asmita Publication
6	Business Studies	Bus. 216	<i>Business Studies</i> , Prof. Dr. Santosh Raj Poudyal et. Al, Advance Saraswati Prakashan	Pant, Prem R., et.al. 2007, <i>Business Organization and Office Management</i> , Kathmandu: Buddha Academic Publishers and Distributors Pvt. Ltd.
7	Hotel Management	Hom. 440	<i>Hotel Management</i> , Buddha publication	(i) Ghimire, Ananda and Shrestha, Surya Kiran , <i>An Introduction to Hotel Management XII</i> , Ekta Book Distributors, Kathmandu. (ii) Sudhir Andrews, <i>Hotel Front Office Training Manual</i> ; Tata McGraw Hill Publishing Company Ltd. Twentieth re-print 1999. (iii) Sudhir Andrews, <i>Food & Beverage Service Training Manual</i> ; Tata McGraw Hill Publishing Company Ltd. Twentieth re-print 2000 (iv) Sudhir Andrews, <i>Hotel House Keeping Training Manual</i> ; Tata McGraw Hill Publishing Company Ltd. Twentieth re-print 1994
8	Mathematics	Mat. 402	<i>Basic Mathematics</i> , Bajracharya D R et. Al, Sukunda Publication	(i) <i>Comprehensive Mathematics</i> , Paramanand Gupta, Laxmi Publication (ii) <i>Fundamentals of Mathematics</i> , Bajracharya, P.M. et. al, Buddha Publication (iii) <i>Pioneer Mathematics</i> , Gopal Neupane, Dreamland Publication
9	Computer Science	Com. 428	<i>Computer Science</i> , Buddha Publication	Computer Science II, KEC Publications
10	Business Mathematics	Bmt. 406	<i>Business Mathematics</i> , Pinnacle Publication	(i) Bajracharya, B.C. <i>Business Mathematics</i> , M.K. Publisher (ii) Chaudhary, A.K., <i>Business Mathematics</i> , Bhudi Puran Prakashan

Note:

- The **Recommended Book List** is based on the new syllabi of Grade XII.
- Students require **Textbook(s)** of each subject for regular study.
- We also suggest students to study **Reference Books** and other relevant materials for further knowledge.